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Minimum Qualification Specifications for the Classes:SCHOOL COOKS I & IIExperience Requirements:

Except for the substitutions provided for in this specification, applicants must have had work experience of the kind, amount and quality described below.

Class Title	Specialized Experience (years)	Quantity Cooking Experience (years)	Total Experience (years)
School Cook I	1/2	0	1/2
School Cook II	1/2	1	1-1/2

Specialized Experience: Specialized work experience which demonstrated knowledge of preparing and cooking food. Such experience may have been gained as:

1. An apprentice or helper in a kitchen where the applicant has acquired some skill in cooking by performing a variety of the following tasks: preparing vegetables and fruits for cooking or for salads; assisting in cooking vegetables by lightly seasoning, watching and stirring while cooking; preparing salads, sandwiches and other cold food items; making coffee and toast; boiling eggs; and cooking cereal, rice, macaroni, spaghetti and/or other foods which are simple to prepare; or
2. Fry cooks of fast-food operations although experience may have been limited to cooking hamburgers, hot dogs, french fries, tacos and similar food items.

Quantity Cooking Experience: Work experience in a restaurant, hotel, hospital, school or institution which included actual hands-on experience in the various phases of the preparation of foods in large quantities. This experience must demonstrate the applicant's proficiency in quantity cooking. Such proficiency is demonstrated by knowledge of the functions of ingredients common to cooked foods, standard procedures for measuring ingredients used in cooking, use, care and safe handling of utensils, tools and equipment used in cooking, methods of handling and storing foods, kitchen safety and sanitation requirements; and the ability to use and follow menus, estimate the amounts of raw foods to meet menu requirements, and decrease and/or increase recipes.

The overall knowledge and experience must conclusively demonstrate the applicant's ability to perform quantity cooking for the school lunch program.

Other Requirements:

In addition to the Specialized and Quantity Cooking Experiences required, applicants must demonstrate the ability to read, write and understand oral and written English, follow oral and written instructions and perform simple arithmetic. Such abilities may be demonstrated by graduation from high school or work experience which required the cited abilities. This experience may have been gained concurrently with or separate from the required Specialized and Quantity Cooking Experiences.

Substitutions Allowed:

1. An Associate Degree in Food Service from an accredited technical school, community college or university may be substituted for all of the required work experience.
2. Successful completion of a substantially full-time curriculum at an accredited technical school, community college or university which included course work which provided the applicant with knowledge of and hands-on practice in food preparation and cooking comparable to the above required specialized and/or quantity cooking work experiences may be substituted for the pertinent experience on a month-for-month basis.

Quality of Experience:

Possession of the required number of years of experience will not in itself be accepted as proof of qualification for a position. The applicant's overall experience must have been of such scope and level of responsibility as to conclusively demonstrate that applicant has the ability to perform the duties of the position for which applicant is being considered.

Selective Certification:

Specialized knowledge, skills and abilities may be required to perform the duties of some positions. In such positions, certification may be restricted to eligibles who possess the pertinent experience and/or training required to perform the duties of the position.

Agencies requesting selective certification must show the connection between the kind of training and/or experience on which they wish to base selective certification and the duties of the position to be filled.

Applicants may be required to qualify on an appropriate examination.

Applicants must be physically able to perform, efficiently and effectively, the essential duties of the position with or without reasonable accommodation.

Any condition which would cause applicants to be a hazard to themselves or others is cause for disqualification.

Any disqualification under this section will be made only after a review of all pertinent information including the results of the medical examination, and requires the approval of the Superintendent or designee.

All applicants must possess emotional and mental stability appropriate to the job duties and responsibilities and working conditions.

This is an amendment to the minimum qualification specifications for the classes SCHOOL COOKS I & II, approved on 09/29/06.


Sheri Lee
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Office of Human Resources