

## Minimum Qualification Specifications for the Classes:

OCCUPATIONAL THERAPISTS II, III, IV AND VBasic Education Requirements:

Applicants for all levels must have a baccalaureate degree in occupational therapy from an occupational therapy education program approved at the time of graduation by the Accreditation Council for Occupational Therapy Education (ACOTE). In addition, applicants must have successfully completed the field work requirements prescribed by the degree-awarding school.

Certification and Registration Required:

In accordance with Chapter 457G of the Hawaii Revised Statutes (HRS), all applicants shall: 1) have passed the occupational therapist national certification examination administered by the National Board for Certification in Occupational Therapy (NBCOT) and 2) be registered with the State of Hawaii as an Occupational Therapist (OT) at the time of appointment.

Experience Requirements:

Applicants must have progressively responsible work experience of the types and quantities described in the table below:

| Class Title                | Gen Exp<br>(Yrs) | Total Exp<br>(Yrs) |
|----------------------------|------------------|--------------------|
| Occupational Therapist II  | 0                | 0                  |
| Occupational Therapist III | 1                | 1                  |
| Occupational Therapist IV  | 2                | 2                  |
| Occupational Therapist V   | 3                | 3                  |

PART II  
OCCUPATIONAL THERAPISTS II, III, IV & V  
8F.281, 8F.286, 8F.287 & 8F.298

Occupational Therapy Experience: Professional experience as an Occupational Therapist under medical supervision. The experience must have equipped the applicant with a full professional understanding of the theories, prevention and treatment of disabilities by occupational therapy and their proper application by the use of activities which are appropriate to the patient's physical and psychological condition and utilizing appropriate manual and other physical skills.

For levels III and above, at least one (1) year of experience must have been comparable to the next lower level in this series.

For some positions at the Occupational Therapists IV and V levels, it may be necessary that the applicant be required to show evidence of ability to supervise others.

Substitutions Allowed:

Substitution of Education for Experience: Possession of a Master's degree in occupational therapy from a college or university whose occupational therapy program has been approved by the American Council for Occupational Therapy Education (ACOTE) may be substituted for one (1) year of the required Occupational Therapy Experience.

Possession of a PhD degree in occupational therapy from a college or university whose occupational therapy program has been approved by the American Council for Occupational Therapy Education (ACOTE) may be substituted for two (2) years of the required Occupational Therapy Experience.

Quality of Experience:

Possession of the required number of years of experience will not in itself be accepted as proof of qualification for a position. The applicant's overall experience must have been of such scope and level of responsibility as to conclusively demonstrate that applicant has the ability to perform the duties of the position for which applicant is being considered.

Selective Certification:

Specialized knowledge, skills and abilities may be required to perform the duties of some positions. In such positions, certification may be restricted to eligibles who possess the pertinent experience and/or training required to perform the duties of the position.

PART II  
OCCUPATIONAL THERAPISTS II, III, IV & V  
8F.281, 8F.286, 8F.287 & 8F.298

Agencies requesting selective certification must show the connection between the kind of training and/or experience on which they wish to base selective certification and the duties of the position to be filled.

Tests:

Applicants may be required to qualify on an appropriate examination.

Physical and Medical Requirements:

Applicants must be physically able to perform, efficiently and effectively, the essential duties of the position which typically require the ability to read without strain printed material the size of typewritten characters, glasses permitted, and the ability to hear the conversational voice, with or without a hearing aid, or the ability to compensate satisfactorily. Disabilities in these or other areas will not automatically result in disqualification. Those applicants who demonstrate that they are capable of performing the essential functions of the position will not be disqualified under this section.

Any condition which would cause applicants to be a hazard to themselves or others is cause for disqualification.

Any disqualification under this section will be made only after a review of all pertinent information, including the results of the medical examination, and requires the approval of the Superintendent or designee.

Mental/Emotional Requirements:

All applicants must possess emotional and mental stability appropriate to the job duties and responsibilities and working conditions.

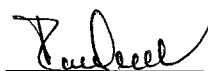
---

This is an amendment to the Minimum Qualification Requirements for the classes, OCCUPATIONAL THERAPISTS II, III, IV and V adapted and approved on July 1, 2005 by the Department of Education.

DATE APPROVED: \_\_\_\_\_

EFFECTIVE DATE: \_\_\_\_\_

SEP 13 2006



Fay Ikei  
Acting Assistant Superintendent  
Office of Human Resources