

Allocation

Program ID: 46823 - ADULT ED-STATE LEADERSHIP FY25

Budget Fiscal Year : 2025

Lapse Date: 09/30/2026

Carry Over: Yes

MOF: F

B&F Suborg: PC

Allocation Number: 2025 - 549

Appropriation Code: 250

Allocation Date: 09/03/2024

Allocation Type: Appropriation

Program Manager: Dan Miyamoto

Managing Office: OCID

Adjust OA: No

Total Allocation

A	A1	BC	F	T	Total
\$0	\$0	\$0	\$0	\$247,350	\$247,350

Total FTE

	Appropriated	Unappropriated
Perm	0.00	
Temp	0.00	0.00
Total	0.00	0.00

Program Summary/Purpose

[USC Title 29 §3302](#) Up to 12.5 percent of the total grant amount can be used for state leadership activities under the Workforce Innovation and Opportunity Act (WIOA) Title II Adult Education and Family Literacy Act (AEFLA) and the Hawaii Unified State Plan.

[USC Title 29 §3303](#) Each eligible agency shall use funds made available under section 3302(a) (2) of this title for the following adult education and literacy activities to develop or enhance the adult education system of the State or outlying area:

- A. The alignment of adult education and literacy activities with other core programs and one-stop partners, including eligible providers, to implement the strategy identified in the unified State plan under section 3112 of this title or the combined State plan under section 3113 of this title, including the development of career pathways to provide access to employment and training services for individuals in adult education and literacy activities.
- B. The establishment or operation of high quality professional development programs to improve the instruction provided pursuant to local activities required under section 3321(b) of this title, including instruction incorporating the essential components of reading instruction as such components relate to adults, instruction related to the specific needs of adult learners, instruction provided by volunteers or by personnel of a State or outlying area, and dissemination of information about models and promising practices related to such programs.

- C. The provision of technical assistance to eligible providers of adult education and literacy activities receiving funds under this subchapter, including—
- A. the development and dissemination of instructional and programmatic practices based on the most rigorous or scientifically valid research available and appropriate, in reading, writing, speaking, mathematics, English language acquisition programs, distance education, and staff training;
 - B. the role of eligible providers as a one-stop partner to provide access to employment, education, and training services; and
 - C. assistance in the use of technology, including for staff training, to eligible providers, especially the use of technology to improve system efficiencies.
- D. The monitoring and evaluation of the quality of, and the improvement in, adult education and literacy activities and the dissemination of information about models and proven or promising practices within the State.

Each eligible agency may use funds made available under section 3302(a)(2) of this title for 1 or more of the permissible state leadership activities in USC Title 29 §3303(a)(2).

Rationale for Allocation

GENERAL FUND ALLOCATIONS ARE TENTATIVE. THE AMOUNTS ALLOCATED MAY BE REDUCED BY EXECUTIVE RESTRICTIONS AND/OR INTERNAL REDUCTIONS.

\$247,350 in "T" funds will be allocated to the Office of Curriculum and Instructional Design, Curriculum Innovation Branch, Career Readiness Section, ORG ID 729000 to cover the salary and fringe benefits for a 1.00 FTE Educational Specialist position and the purchase of services and goods to fulfill the requirements of USC Title 29 §3303 described in the program summary/ purpose.

Guidelines for Implementation

Federal PR/Award Number: V002A240011

Project Title: Adult Education and Family Literacy Act State Grant

Awarding Agency: US Department of Education

Recipient State Director: Winston Sakurai (808) 784-6410, winston.sakurai@k12.hi.us

[Grant Award Notification \(GAN\)](#): Refer to the GAN and attachments for a complete description of the federal requirements for receiving this budget allocation.

Important Administrative Information from the GAN:

Under the "tydings amendment," section 421(b) of the general education provisions act, 20 USC 1225(b), any funds that are not obligated at the end of the federal funding period specified in block 6 of the GAN shall remain available for obligation for an additional period of 12 months.

This grant award is issued pursuant to the grantee's approved State Plan under the Workforce Innovation and Opportunity Act (WIOA).

Regulations that apply to this award: [CFR PART 34](#), EDGAR as applicable, [2 CFR Part 200](#) as applicable, specific program regulations (if any), and other titles of the CFR that govern the award and administration of this grant.

Important attachments included in the above linked GAN:

GAN Attachment 3 - An Overview of Single Audit Requirements of States, Local Governments, and Nonprofit Organizations

GAN Attachment T - HI FY24 - Special Conditions Governing the Use of Adult Education and Family Literacy Act Funds under the Fiscal Year (FY) 2024 Grant Award to the Hawaii Department of Education

AEFLA funds are distributed to the community schools for adults to provide AEFLA services defined in 34 CFR Part 463 and shall be expended in accordance with the AEFLA state director-approved budget plans for this grant aligned to the Hawaii Unified State Plan. Expenditures not included in the approved budget plan require approval from the AEFLA state director.

AEFLA funds cannot be used for high school equivalency test fees, such as the GED and HiSET. AEFLA funds can be used to purchase GED and HiSET high school equivalency practice tests as instructional materials in a class.

Federal Payroll

[2 CFR 200.430\(i\)](#) Charges to Federal awards for salaries and wages must be based on records that accurately reflect the work performed. See the Federal Payroll Link.

Fringe Benefits

All employees paid with federal funds must include fringe benefit costs. See the Fringe Benefit Link.

The funds are to be expended in accordance with the guidelines found in the "Financial Management System (FMS) User Policy & Process Flow Guide," personnel rules and regulations, and procurement law.

All cost-saving measures, restrictions, and/or spending prohibitions as declared by the Superintendent will apply until such measures are rescinded. These measures include procurement of facilities, meals, refreshments, and intra-state/out-of-state travel.

Federal Payroll

Fringe Benefit Link

Allocation of Resources

ORG ID	A	A1	BC	F	T	Total
729000 - OCID-ISB-CAREER READINESS SECTION	\$0	\$0	\$0	\$0	\$247,350	\$247,350
Total Allocation	\$0	\$0	\$0	\$0	\$247,350	\$247,350

Allocation of Fte

	Appropriated	Unappropriated
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Org ID	Appropriated		Unappropriated
	Perm	Temp	Temp
729000 - OCID-ISB-CAREER READINESS SECTION	0.00	0.00	0.00
Total Allocation	0.00	0.00	0.00