

Allocation

Program ID: 46997 - ADULT ED-STATE LEADERSHIP FY22

Budget Fiscal Year : 2022

Lapse Date: 09/30/2023

Carry Over: Yes

MOF: F

B&F Suborg: PC

Allocation Number: 2022 - 308

Appropriation Code: 250

Allocation Date: 10/08/2021

Allocation Type: Appropriation

Program Manager: Sylvia Carter

Managing Office: OCID

Adjust OA: Yes

Total Allocation

A	A1	BC	F	T	Total
\$0	\$0	\$0	\$0	\$236,619	\$236,619

Total FTE

	Appropriated	Unappropriated
Perm	0.00	
Temp	0.00	0.00
Total	0.00	0.00

Program Summary/Purpose

In accordance with the Adult Education and Family Literacy Act (AEFLA) grant requirements and the Hawaii Unified State Plan, funds will be utilized to assist AEFLA grant recipients with staff development, technical assistance, curricula development, and coordination of support services for literacy activities.

Program administration efforts include professional development, public relations/promotion, and program monitoring.

Rationale for Allocation

GENERAL FUND ALLOCATIONS ARE TENTATIVE. THE AMOUNTS ALLOCATED MAY BE REDUCED BY EXECUTIVE RESTRICTIONS AND/OR INTERNAL REDUCTIONS.

\$236,619 in "T" funds will be allocated to the Office of Curriculum and Instructional Design, Curriculum Innovation Branch, Career Readiness Section, ORG ID 729000 to cover the partial salary for a 1.00 FTE Educational Specialist position, part-time teacher positions, fringe benefits, professional development, purchase of services, instructional materials, and supplies for compliance with the federal AEFLA grant.

Guidelines for Implementation

A. Use of Funds

State-administered grant funds will be guided by:

1. H.R. 803 WIOA Title II AEFLA Section 221 State Administration; Section 222 State Distribution of Funds: Matching Requirement; Section 223 State Leadership Activities; Section 231 Grants and Contracts for Eligible Providers; and
2. EDGAR 34 CFR Part 76.

If regular or casual employees are paid from this funding, reports must be submitted to meet federal guidelines. Please refer to the Federal Payroll Certifications and Fringe Benefit Rate memo links.

B. Supplement Not Supplant

AEFLA Section 241(a) states: "Funds made available for adult education and literacy activities under this title shall supplement and not supplant other State or local public funds expended for adult education and literacy activities."

Supplanting would be presumed in these situations:

1. Federal funds are used to provide services that were supported by state or local funds in the prior year.
2. Federal funds are used to provide services the state or local agency is required to make available under federal, state, or local laws.

C. Allowable Costs

All costs must be:

1. Reasonable: incurred by a prudent person, and necessary for the performance of the project;
2. Allocable: proportional and charged in accordance with benefits received;
3. Authorized: in accordance with AEFLA, Uniform Guidance, EDGAR, state or local laws and regulations; and
4. Adequately documented.

The funds are to be expended in accordance with the guidelines found in the "Financial Management System (FMS) User Policy & Process Flow Guide," personnel rules and regulations, and procurement law.

All cost-saving measures, restrictions, and/or spending prohibitions as declared by the Superintendent will apply until such measures are rescinded. These measures include procurement of facilities, meals, refreshments, and intra-state/out-of-state travel.

[Federal Payroll](#)

[Fringe Benefit Link](#)

Allocation of Resources

ORG ID	A	A1	BC	F	T	Total
729000 - OCID-ISB-CAREER READINESS SECTION	\$0	\$0	\$0	\$0	\$236,619	\$236,619
Total Allocation	\$0	\$0	\$0	\$0	\$236,619	\$236,619

Allocation of Fte

	Appropriated		Unappropriated
Org ID	Perm	Temp	Temp
729000 - OCID-ISB-CAREER READINESS SECTION	0.00	0.00	0.00
Total Allocation	0.00	0.00	0.00