

## Allocation

Program ID: 46996 - ADULT ED-INSTITUTIONALIZED PERSONS FY22

Budget Fiscal Year : 2022

Lapse Date: 09/30/2023

Carry Over: Yes

MOF: F

B&F Suborg: PC

Allocation Number: 2022 - 306

Appropriation Code: 250

Allocation Date: 10/08/2021

Allocation Type: Appropriation

Program Manager: Sylvia Carter

Managing Office: OCID

Adjust OA: Yes

## Total Allocation

| A   | A1  | BC  | F   | T         | Total     |
|-----|-----|-----|-----|-----------|-----------|
| \$0 | \$0 | \$0 | \$0 | \$119,989 | \$119,989 |

## Total FTE

|       | Appropriated | Unappropriated |
|-------|--------------|----------------|
| Perm  | 0.00         |                |
| Temp  | 0.00         | 0.00           |
| Total | 0.00         | 0.00           |

## Program Summary/Purpose

In accordance with the Adult Education and Family Literacy Act (AEFLA) grant requirements and the Hawaii Unified State Plan for Adult Education, funds will be used to provide Adult Basic Education (ABE), the High School Equivalency Test (HiSET), and the General Educational Development (GED).

## Rationale for Allocation

GENERAL FUND ALLOCATIONS ARE TENTATIVE. THE AMOUNTS ALLOCATED MAY BE REDUCED BY EXECUTIVE RESTRICTIONS AND/OR INTERNAL REDUCTIONS.

\$119,989 in "T" funds will be allocated to CSA-Honolulu-Kauai-Maui-Moanalua, ORG ID 976000 to maintain part-time teacher positions at various corrections facilities to provide ABE classes and High School Equivalency (HSE) Program classes, instructional materials, and cover operational expenses for institutionalized individuals.

## Guidelines for Implementation

A. Use of Funds

State-administered grant funds will be guided by:

1. H.R. 803 WIOA Title II AEFLA Section 221 State Administration; Section 222 State Distribution of Funds: Matching Requirement; Section 231 Grants and Contracts for Eligible Providers; and
2. EDGAR 34 CFR Part 76.

If regular or casual employees are paid from this funding, reports must be submitted to meet federal guidelines. Please refer to the Federal Payroll Certifications and Fringe Benefit Rate memo links.

#### B. Supplement Not Supplant

AEFLA Section 241(a) states: "Funds made available for adult education and literacy activities under this title shall supplement and not supplant other State or local public funds expended for adult education and literacy activities."

Supplanting would be presumed in these situations:

1. Federal funds are used to provide services that were supported by state or local funds in the prior year.
2. Federal funds are used to provide services the state or local agency is required to make available under federal, state, or local laws.

#### C. Allowable Costs

All costs must be:

1. Reasonable: incurred by a prudent person, and necessary for the performance of the project;
2. Allocable: proportional and charged in accordance with benefits received;
3. Authorized: in accordance with AEFLA, Uniform Guidance, EDGAR, state or local laws and regulations; and
4. Adequately documented.

The funds are to be expended in accordance with the guidelines found in the "Financial Management System (FMS) User Policy & Process Flow Guide," personnel rules and regulations, and procurement law.

All cost-saving measures, restrictions, and/or spending prohibitions as declared by the Superintendent will apply until such measures are rescinded. These measures include procurement of facilities, meals, refreshments, and intra-state/out-of-state travel.

[Federal Payroll](#)

[Fringe Benefit Link](#)

## Allocation of Resources

| ORG ID | A | A1 | BC | F | T | Total |
|--------|---|----|----|---|---|-------|
|--------|---|----|----|---|---|-------|

| ORG ID                                       | A   | A1  | BC  | F   | T         | Total     |
|----------------------------------------------|-----|-----|-----|-----|-----------|-----------|
| 976000 - CA-CSA-HONOLULU-KAUAI-MAUI-MOANALUA | \$0 | \$0 | \$0 | \$0 | \$119,989 | \$119,989 |
| Total Allocation                             | \$0 | \$0 | \$0 | \$0 | \$119,989 | \$119,989 |

## Allocation of Fte

|                                              | Appropriated |      | Unappropriated |
|----------------------------------------------|--------------|------|----------------|
| Org ID                                       | Perm         | Temp | Temp           |
| 976000 - CA-CSA-HONOLULU-KAUAI-MAUI-MOANALUA | 0.00         | 0.00 | 0.00           |
| Total Allocation                             | 0.00         | 0.00 | 0.00           |