



Allocation Notice

Allocation #: 456

APPROVED:

**Brian Hallett, Interim CFO, for Dr.
Christina M. Kishimoto,
Superintendent
12/10/2019
Date**

ADULT ED-IEL/CE FY20, 46924

Program: 46924, ADULT ED-IEL/CE FY20

Program Manager: Dan Miyamoto/OCID/HIDOE

A. AUTHORIZATION

1. Legal Provision

Act 5, SLH 2019

2. Resources Provided

a. Funding

F Apprn: S250 PC

b. Character of Expenditure

Permanent FTE: 0.00

Temporary FTE: 0.00

		General	Federal	Special
A	Personal Services	\$0	\$0	\$0
A1	Other Personal Services	\$0	\$0	\$0
B	Other Current Expenses	\$0	\$448,710	\$0
C	Equipment	\$0	\$0	\$0
M	Motor Vehicles	\$0	\$0	\$0
	Total	\$0	\$448,710	\$0

B. ALLOCATION PROPOSAL

GENERAL FUND ALLOCATIONS ARE TENTATIVE. THE AMOUNTS ALLOCATED MAY BE REDUCED BY EXECUTIVE RESTRICTIONS AND/OR INTERNAL REDUCTIONS.

ADULT ED-IEL/CE FY20, 46924

1. Purpose

The purpose of these funds is to provide an integrated program of services that incorporates English language literacy services and civics education at the Community Schools for Adults (CSAs).

To effectively participate in the education, work and civic responsibilities of this country, immigrants and other limited English proficient individuals must not only master English but be able to understand and navigate governmental, educational, and workplace systems, and key institutions such as banking and health care.

These funds will also be used to provide activities that enable adults to become literate and complete high school, so immigrants and other limited English proficient individuals can succeed as workers, parents and citizens.

2. Rationale for Allocation

\$359,058 in "T" funds will be allocated to the CSA-Honolulu-Kauai-Maui-Moanalua, ORG ID 976000 and \$89,652 in "T" funds will be allocated to the CSA-Hawaii-Leeward-Wahiawa-Windward, ORG ID 977000 to implement Integrated English Literacy and Civics (IEL/Civics) education programs and services approved under the Adult Education and Family Literacy Act (AEFLA) Request for Proposal (RFP).

Funding is based on each CSA's enrollment of adults and out-of-school youths who are 16 years or older with limited ability in English language fluency and comprehension or whose native language is not English.

3. Guidelines for Implementation

A. Use of Funds

State administered grant funds will be guided by:

1. H.R. 803 WIOA Title II AEFLA Section 221 State Administration, Section 222 State Distribution of Funds: Matching Requirement, Section 231 Grants and Contracts for Eligible Providers, and Section 243 Integrated English Literacy and Civics Education;
2. USDOE OCTAE Program Memorandum 19-2 (August 15, 2019) - *Allowable Use of Adult Education and Family Literacy Act Funds for Integrated Education and Training Programs – Frequently Asked Questions*; and
3. EDGAR 34 CFR Part 76.

1.

If regular or casual employees are paid from this funding, reports must be submitted to meet federal guidelines. Please refer to the 09/30/2019 memo (Subject: Payroll Certifications for School Year 2019 - 2020) posted in DOE Memos and Notices for more information and copies of required forms.

B. Federal Payroll Certification Procedures:

C. Supplement Not Supplant

AEFLA Section 241(a): "Funds made available for adult education and literacy activities under this title shall supplement and not supplant other State or local public funds expended for adult education and literacy activities."

Supplanting would be presumed in these situations:

1. Federal funds may not be used to provide services that were supported by state or local funds in the prior year.
2. Federal funds used to provide services the state or local agency is required to make available under federal, state, or local laws.

D. Allowable Costs

All costs must be:

1. Reasonable: incurred by a prudent person, and necessary for the performance of the project.
2. Allocable: Charged in accordance with benefits received; proportional.
3. Authorized: AEFLA, Uniform Guidance, EDGAR, state or local laws and regulations.
4. Adequately documented.
- 5.

E. Funds are to be expended in accordance with the guidelines found in the "FMS User Policy and Process Flow Guide," personnel rules and procurement law.

4. Allocation of Resources

ORG ID	ORG Description	"T" FUNDS
976000	CSA-Honolulu-Kauai-Maui-Moanalua	\$359,058
977000	CSA-Hawaii-Leeward-Wahiawa-Windward	\$89,652
	TOTAL	\$448,710

Report Required: Yes

Report Due Date: 06/30/2019