

# Allocation

Program ID: 46825 - ADULT ED-ADULT SECONDARY ED FY25

Budget Fiscal Year : 2025

Lapse Date: 09/30/2026

Carry Over: Yes

MOF: F

B&F Suborg: PC

Allocation Number: 2025 - 551

Appropriation Code: 250

Allocation Date: 09/03/2024

Allocation Type: Appropriation

Program Manager: Dan Miyamoto

Managing Office: OCID

Adjust OA: No

## Total Allocation

| A   | A1  | BC  | F   | T         | Total     |
|-----|-----|-----|-----|-----------|-----------|
| \$0 | \$0 | \$0 | \$0 | \$581,105 | \$581,105 |

## Total FTE

|       | Appropriated | Unappropriated |
|-------|--------------|----------------|
| Perm  | 0.00         |                |
| Temp  | 0.00         | 0.00           |
| Total | 0.00         | 0.00           |

## Program Summary/Purpose

[USC Title 29 §3302](#) Under the Workforce Innovation and Opportunity Act (WIOA) Title II Adult Education and Family Literacy Act (AEFLA) and the Hawaii Unified State Plan, each eligible agency shall use not less than 82.5 percent of the grant funds to award grants and contracts under [section 3321](#) of this title to provide the [adult education and literacy activities](#) listed below and to carry out [section 3305](#) of this title, of which not more than 20 percent of such amount shall be available to carry out section 3305 of this title.

- (a) Adult education,
- (b) Literacy,
- (c) Workplace adult education and literacy activities,
- (d) Family literacy activities,
- (e) English language acquisition activities,
- (f) Integrated English literacy and civics education,
- (g) Workforce preparation activities, or
- (h) Integrated education and training.

Adult Ed-Secondary Ed funds will provide instruction at the Community Schools for Adults (CSAs) and their respective campuses to eligible individuals with English reading, writing, or computing skills above the 8th-grade level on a generally accepted standardized test.

These programs will provide opportunities for adults by enabling them to master the skills and

strategies required for responsible citizenship, productive employment, college readiness, and family self-sufficiency.

## Rationale for Allocation

GENERAL FUND ALLOCATIONS ARE TENTATIVE. THE AMOUNTS ALLOCATED MAY BE REDUCED BY EXECUTIVE RESTRICTIONS AND/OR INTERNAL REDUCTIONS.

\$231,686 in "T" funds will be allocated to CSA-Honolulu-Kauai-Maui-Moanalua, ORG ID 976000, and \$349,419 in "T" funds will be allocated to CSA-Hawaii-Leeward-Wahiawa-Windward, ORG ID 977000 to provide adult education and literacy activities described in the program summary/ purpose for secondary level students including high school equivalency test preparation classes.

## Guidelines for Implementation

Federal PR/Award Number: V002A240011

Project Title: Adult Education and Family Literacy Act State Grant

Awarding Agency: US Department of Education

Recipient State Director: Winston Sakurai (808) 784-6410, winston.sakurai@k12.hi.us

[Grant Award Notification \(GAN\)](#): Refer to the GAN and attachments for a complete description of the federal requirements for receiving this budget allocation.

Important Administrative Information from the GAN:

Under the "tydings amendment," section 421(b) of the general education provisions act, 20 USC 1225(b), any funds that are not obligated at the end of the federal funding period specified in block 6 of the GAN shall remain available for obligation for an additional period of 12 months.

This grant award is issued pursuant to the grantee's approved State Plan under the Workforce Innovation and Opportunity Act (WIOA).

2 CFR 200.307 applies to this award, which allows State grantees under the Adult Education and Family Literacy Act (AEFLA) to earn program income. 2 CFR 200.1 defines "program income" generally to mean "gross income earned by the non-Federal entity that is directly generated by a supported activity or earned as a result of the Federal award during the period of performance..." Ordinarily, program income is deducted from total allowable program costs, and all program income, except for tuition and fees charged to students and employers earned by a subgrantee under this award, must be so deducted. A local subgrantee charging reasonable and necessary tuition or fees to students and employers may use that income to provide additional adult education and literacy services that it would otherwise be unable to provide. Program income from tuition and fees must be (1) governed by the terms of the agreement between the State grantee and the local subgrantee to which the State provides federal funds, (2) accounted for in program records, and (3) used only for costs allowable under AEFLA. Also applicable to this award is 34 CFR 76.534, which provides that States and subgrantees may not count tuition and fees collected from students toward meeting federal matching, cost-sharing, or maintenance of effort requirements related to this award. Moreover, States must ensure that fees charged to students participating in an adult education program that receives federal support are equitably administered and do not reach levels that have an adverse effect on the participation of economically disadvantaged students.

Regulations that apply to this award: [CFR PART 34](#), EDGAR as applicable, [2 CFR Part 200](#) as applicable, specific program regulations (if any), and other titles of the CFR that govern the award and administration of this grant.

Important attachments included in the above linked GAN:

GAN Attachment 3 - An Overview of Single Audit Requirements of States, Local Governments, and Nonprofit Organizations

GAN Attachment T - HI FY24 - Special Conditions Governing the Use of Adult Education and Family Literacy Act Funds under the Fiscal Year (FY) 2024 Grant Award to the Hawaii Department of Education

AEFLA funds are distributed to the community schools for adults to provide AEFLA services defined in 34 CFR Part 463 and shall be expended in accordance with the AEFLA state director-approved budget plans for this grant aligned to the Hawaii Unified State Plan. Expenditures not included in the approved budget plan require approval from the AEFLA state director.

AEFLA funds cannot be used for high school equivalency test fees, such as the GED and HiSET. AEFLA funds can be used to purchase GED and HiSET high school equivalency practice tests as instructional materials in a class.

#### Federal Payroll

[2 CFR 200.430\(i\)](#) Charges to Federal awards for salaries and wages must be based on records that accurately reflect the work performed. See the Federal Payroll Link.

#### Fringe Benefits

All employees paid with federal funds must include fringe benefit costs. See the Fringe Benefit Link.

The funds are to be expended in accordance with the guidelines found in the "Financial Management System (FMS) User Policy & Process Flow Guide," personnel rules and regulations, and procurement law.

All cost-saving measures, restrictions, and/or spending prohibitions as declared by the Superintendent will apply until such measures are rescinded. These measures include procurement of facilities, meals, refreshments, and intra-state/out-of-state travel.

#### Federal Payroll

#### Fringe Benefit Link

## Allocation of Resources

| ORG ID  | A   | A1  | BC  | F   | T         | Total     |
|---|-----|-----|-----|-----|-----------|-----------|
| 976000 - CA-CSA-HONOLULU-KAUAI-MAUI-MOANALUA    | \$0 | \$0 | \$0 | \$0 | \$231,686 | \$231,686 |
| 977000 - CA-CSA-HAWAII-LEEWARD-WAHIAWA-WINDWARD | \$0 | \$0 | \$0 | \$0 | \$349,419 | \$349,419 |
| Total Allocation                                | \$0 | \$0 | \$0 | \$0 | \$581,105 | \$581,105 |

## Allocation of Fte

| Org ID  | Appropriated |      | Unappropriated |
|---|--------------|------|----------------|
|   | Perm         | Temp | Temp           |
| 976000 - CA-CSA-HONOLULU-KAUAI-MAUI-MOANALUA    | 0.00         | 0.00 | 0.00           |
| 977000 - CA-CSA-HAWAII-LEEWARD-WAHIAWA-WINDWARD | 0.00         | 0.00 | 0.00           |
| Total Allocation                                | 0.00         | 0.00 | 0.00           |