

Allocation

Program ID: 46820 - ADULT ED-ADMIN FY25

Budget Fiscal Year : 2025

Lapse Date: 09/30/2026

Carry Over: Yes

MOF: F

B&F Suborg: PC

Allocation Number: 2025 - 546

Appropriation Code: 250

Allocation Date: 09/03/2024

Allocation Type: Appropriation

Program Manager: Dan Miyamoto

Managing Office: OCID

Adjust OA: No

Total Allocation

A	A1	BC	F	T	Total
\$0	\$0	\$0	\$0	\$92,756	\$92,756

Total FTE

	Appropriated	Unappropriated
Perm	0.00	
Temp	0.00	0.00
Total	0.00	0.00

Program Summary/Purpose

[USC Title 29 §3302](#) Up to 5 percent of the total grant amount, or \$85,000, whichever is greater, can be used for state administration of the Adult Education Family Literacy Act (AEFLA) program under the Workforce Innovation and Opportunity Act (WIOA) Title II and the Hawaii Unified State Plan.

The term “administrative costs” means expenditures incurred in the performance of administrative functions and in carrying out activities that are not related to the direct provision of services (including services to participants and employers). Such costs include both personnel and non personnel costs and both direct and indirect costs.

Rationale for Allocation

GENERAL FUND ALLOCATIONS ARE TENTATIVE. THE AMOUNTS ALLOCATED MAY BE REDUCED BY EXECUTIVE RESTRICTIONS AND/OR INTERNAL REDUCTIONS.

\$92,756 in "T" funds will be allocated to the Office of Curriculum and Instructional Design (OCID), Curriculum Innovation Branch (CIB), Career Readiness Team (CRT), Community Education (CE), ORG ID 729000 to cover all operational activities of the adult education programs funded under AEFLA, including developing guidelines and procedures, maintenance of the student information

system, and completing required reports for the U.S. Department of Education (USDE). Funds will also be utilized for travel, mandatory meetings, and office operations.

Guidelines for Implementation

Federal PR/Award Number: V002A240011

Project Title: Adult Education and Family Literacy Act State Grant

Awarding Agency: US Department of Education

Recipient State Director: Winston Sakurai (808) 784-6410, winston.sakurai@k12.hi.us

[Grant Award Notification \(GAN\)](#): Refer to the GAN and attachments for a complete description of the federal requirements for receiving this budget allocation.

Important Administrative Information from the GAN:

Under the "tydings amendment," section 421(b) of the general education provisions act, 20 USC 1225(b), any funds that are not obligated at the end of the federal funding period specified in block 6 of the GAN shall remain available for obligation for an additional period of 12 months.

This grant award is issued pursuant to the grantee's approved State Plan under the Workforce Innovation and Opportunity Act (WIOA).

Regulations that apply to this award: [CFR PART 34](#), EDGAR as applicable, [2 CFR Part 200](#) as applicable, specific program regulations (if any), and other titles of the CFR that govern the award and administration of this grant.

Important attachments included in the above linked GAN:

GAN Attachment 3 - An Overview of Single Audit Requirements of States, Local Governments, and Nonprofit Organizations

GAN Attachment T - HI FY24 - Special Conditions Governing the Use of Adult Education and Family Literacy Act Funds under the Fiscal Year (FY) 2024 Grant Award to the Hawaii Department of Education

Federal Payroll

[2 CFR 200.430\(i\)](#) Charges to Federal awards for salaries and wages must be based on records that accurately reflect the work performed. See the Federal Payroll Link.

Fringe Benefits

All employees paid with federal funds must include fringe benefit costs. See the Fringe Benefit Link.

The funds are to be expended in accordance with the guidelines found in the "Financial Management System (FMS) User Policy & Process Flow Guide," personnel rules and regulations, and procurement law.

All cost-saving measures, restrictions, and/or spending prohibitions as declared by the Superintendent will apply until such measures are rescinded. These measures include procurement of facilities, meals, refreshments, and intra-state/out-of-state travel.

[Federal Payroll](#)

[Fringe Benefit Link](#)

Allocation of Resources

ORG ID	A	A1	BC	F	T	Total
729000 - OCID-ISB-CAREER READINESS SECTION	\$0	\$0	\$0	\$0	\$92,756	\$92,756
Total Allocation	\$0	\$0	\$0	\$0	\$92,756	\$92,756

Allocation of Fte

Org ID	Appropriated		Unappropriated
	Perm	Temp	Temp
729000 - OCID-ISB-CAREER READINESS SECTION	0.00	0.00	0.00
Total Allocation	0.00	0.00	0.00