



Allocation Notice

Allocation #: 450

APPROVED:

Amy Kunz, CFO, for Dr. Christina
M. Kishimoto, Superintendent
02/04/2019
Date

ADULT ED-ADMIN FY19, 46950

Program: 46950, ADULT ED-ADMIN FY19

Program Manager: Dan Miyamoto/OCID/HIDOE

A. AUTHORIZATION

1. Legal Provision

Act 53, SLH 2018

2. Resources Provided

a. Funding

F Apprn: S250 PC

b. Character of Expenditure

Permanent FTE: 0.00

Temporary FTE: 0.00

		General	Federal	Special
A	Personal Services	\$0	\$0	\$0
A1	Other Personal Services	\$0	\$0	\$0
B	Other Current Expenses	\$0	\$86,157	\$0
C	Equipment	\$0	\$0	\$0
M	Motor Vehicles	\$0	\$0	\$0
	Total	\$0	\$86,157	\$0

B. ALLOCATION PROPOSAL

GENERAL FUND ALLOCATIONS ARE TENTATIVE. THE AMOUNTS ALLOCATED MAY BE REDUCED BY EXECUTIVE RESTRICTIONS AND/OR INTERNAL REDUCTIONS.

ADULT ED-ADMIN FY19, 46950

1. Purpose

To administer and monitor the implementation of the Adult Education program in accordance with the Hawaii Unified State Plan under the Title II: Workforce Innovation and Opportunity Act (WIOA).

Administration includes the monitoring of sites and related costs, technical assistance resources, mandatory quarterly meetings for Adult Education and Family Literacy Act (AEFLA) recipients, mandatory annual training, contracts with private agencies and Memorandum of Agreements with public agencies in support of the implementation of the federal AEFLA grant.

2. Rationale for Allocation

\$86,157 in "T" funds will be allocated to the Office of Curriculum and Instructional Design (OCID), Instructional Support Branch (ISB), Career Readiness Section (CRS), Community Education (CE), ORG ID 729000, to cover costs for all operational activities and monitoring of the adult education programs funded under AEFLA which include developing Request for Proposal (RFP) guidelines and procedures, monitoring providers receiving AEFLA funds, and completing required reports for the U.S. Department of Education (USDE).

Funds will also be utilized for mandatory meetings and training contracts, travel, and office operations.

3. Guidelines for Implementation

A. Federal payroll certification requirements:

Federal Payroll Certification Procedures ==> 

B. Funds are to be expended in accordance with the guidelines found in the "FMS User Policy and Process Flow Guide," personnel rules and procurement law.

C. Administration of the program include professional development, public relations/promotion, and program monitoring. This includes costs of meals, transportation, rental of facilities, speakers' fees, and other items incidental to such meetings or conferences which are allowables under OMB Circular A-87 in the Education Department General Administrative Regulations (EDGAR-Plus).

4. Allocation of Resources

ORG ID	ORGANIZATION	"T" FUNDS
729000	OCID/ISB/CRS	\$86,157

Report Required: Yes

Report Due Date: 06/30/2019