

DOE EDN SUB-PROGRAMS (LEVEL V)

PROGRAM ID (EDN)	PROGRAM ID NAME LEVEL V NAME	LEVEL V DESCRIPTION
EDN100	<u>School-Based Budgeting</u> School Lump Sum Budget	<p>To assure all students receive instruction consistent with the Hawaii Common Core and Hawaii Content and Performance Standards so they may achieve those standards and develop to their fullest potential in alignment with the General Learner Outcomes (GLOs). The standards specify what students should know, be able to do, and care about. The GLOs define the expected outcomes of students in Hawaii's public schools and include the following:</p> <ul style="list-style-type: none"> · Self-directed Learner: The ability to be responsible for one's own learning. · Community Contributor: The understanding that it is essential for human beings to work together. · Complex Thinker: The ability to demonstrate critical thinking and problem solving. · Quality Producer: The ability to recognize and produce quality performance and quality products. · Effective Communicator: The ability to communicate effectively. · Effective and Ethical User of Technology: The ability to use a variety of technologies effectively and ethically. <p>The schools are provided the flexibility to determine their own priorities to meet their unique needs and be able to reap the benefits of fiscal efficiency.</p> <p>Effective school lump sum budgeting, under the weighted student formula, provides considerable discretion for school personnel, parents and other</p>

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		<p>interested stakeholders. As long as state and federal laws, regulations, rules, guidelines and procedures that govern the expenditure of funds are adhered to, decisions regarding the use of funds are allowed to attain instructional program objectives.</p> <p>In compliance with §302A-1303.6, Hawaii Revised Statutes, schools receive most of their general fund allocations in dollars, calculated by a weighted student formula (WSF). Therefore, schools have much more flexibility to use those funds, through publicly discussed academic and financial plans at each school.</p> <p>The weighted student formula is developed by the Committee on Weights, which makes recommendations to the Board of Education regarding the student characteristics that will be weighted, the specific student weights, and which monies shall be included in the amount of funds to be allocated through the weighted student formula. The Board of Education makes the final decision on the weighted student formula.</p>

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EDN100	<u>School-Based Budgeting</u> Categorical Programs	<p>To further assure that children achieve the standards by providing categorical programs.</p> <p>Funds in this program are supplemental school level allocations that are above and beyond the school lump sum allocations. Categorical programs are designated for a specific purpose and are usually allocated with strict funding regulations and spending guidelines. Expenditure of these funds is limited to the intended purpose of the allocation.</p> <p>The following programs comprise Categorical funds:</p> <ul style="list-style-type: none"> · Programs uniquely applicable to one or a few schools. · Pilot or innovative projects. · Programs that are provided in all schools but are maintained separately because the state or the Department wants to assure the attainment of specific state objectives or because of federal or state regulations requiring matching funds or maintenance of effort. · Statewide programs that have been implemented only partially because of funding limitations. · Funds for school expenses that are handled centrally by the state or complex area office to realize greater efficiency and cost effectiveness.

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EDN100	<u>School-Based Budgeting</u> Federal Projects	<p>To further assure that children achieve the standards by providing federal projects and programs.</p> <p>This program includes federally funded school level projects that are earmarked for a specific purpose and expenditures are limited to the achievement of the intended purpose of the project.</p> <p>Federal funds are generally provided after grant applications are approved. Specific project requirements include project proposals, expenditure/budget plans, monitoring and evaluation reports either by each participating school or state agency.</p>
EDN100	<u>School-Based Budgeting</u> Trust Funds	<p>To provide supplemental services and experiences to expand opportunities for students.</p> <p>This program comprises a variety of gifts and donations from individuals and private and state agencies for programs for specific projects, activities and programs. There are two general types of trust fund accounts:</p> <p>Donations and Gifts - funds donated to the schools for specific purposes. Schools are required to expend funds according to the purposes of the donations.</p> <p>Foundation and Other Grants - funds received as grants and other donations from both private and state agencies for various projects administered at the state and district level.</p> <p>Trust funds are not allocated through the Budget System. Therefore, there are no allocation exhibits.</p>

PROGRAM ID (EDN)	PROGRAM ID NAME LEVEL V NAME	LEVEL V DESCRIPTION
EDN150	<u>Special Education and Student Support Services</u> Special Education Services	<p>To ensure that student learning takes place within an educational, social and emotional context that supports each student's success in achieving the standards.</p> <p>State and federal laws, Department Administrative Rules, and court orders require the Department to make available a free appropriate public education to all children with disabilities, ages 3 through 20, regardless of the severity of their disability.</p> <p>Special education provides transition services to all students ages 14-20, in accordance with an individual transition plan. These services facilitate the students' transition into adult environments where they will engage in productive and fulfilling activities. Opportunities are provided for disabled students to explore different occupations and skills to increase the likelihood that they will be employed when they complete school.</p> <p>Special education services continue during the summer to extended school year (ESY) students who meet the eligibility criteria. Students who meet the ESY criteria receive summer services in accordance with their Individualized Education Program (IEP). Special education students who do not meet the ESY criteria also have an opportunity to attend summer school.</p>
EDN150	<u>Special Education and Student Support Services</u> Federal Projects	<p>To further assure that student learning takes place within an educational, social and emotional context that supports each student's success in achieving the standards by providing federal projects and programs.</p> <p>This program includes federally funded projects related to comprehensive school support services that are earmarked for a specific purpose and expenditures are limited to the achievement of the intended purpose of the project.</p>

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		Federal funds are generally provided after grant applications are approved. Specific project requirements include project proposals, expenditure/budget plans, monitoring and evaluation reports either by participating schools or by a state agency.
EDN150	<u>Special Education and Student Support Services</u> Private Agency Projects	<p>To further assure that student learning takes place within an educational, social and emotional context that supports each student's success in achieving the standards by providing special community programs.</p> <p>Non-profit organizations submit proposals (budget requests) for grants-in-aid, subsidies, or purchases of service in accordance with Chapter 103F, Hawaii Revised Statutes. Proposals are submitted either to the Department of Education to be included in the Executive Budget, or to the Legislature to be considered for appropriation by a separate legislative bill. Proposals must fulfill a public purpose and must focus on the general public or specified members of the general public.</p>

PROGRAM ID (EDN)	PROGRAM ID NAME LEVEL V NAME	LEVEL V DESCRIPTION
EDN150	<u>Special Education and Student Support Services</u> Educational Assessment and Prescriptive Services	<p>To alleviate learning and/or adjustment problems of students by providing psychological, social work, diagnostic/prescriptive, and speech/language/hearing services.</p> <p>This program supports the instructional program by providing educational evaluations and recommendations for students with special learning and/or adjustment problems after school-level solutions have been exhausted. This includes disabled students who will also require reevaluations at least once every three years. It also includes the provision of speech therapy services, and occupational and physical therapy services. Activities include psychological assessment, school social work assessment and services, speech and hearing assessment and therapy, occupational therapy, physical therapy, pre-academic/academic assessment, and follow-up services with teachers and parents. Diagnostic teams provide educational evaluation services to all schools in the State.</p>
EDN150	<u>Special Education and Student Support Services</u> Staff Development	To assure that student learning takes place within an educational, social and emotional context that supports each student's success in achieving the standards.

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EDN150	<u>Special Education and Student Support Services</u> Administrative Services	<p>To facilitate the delivery of school-based instructional, health, psychological and social support services to students, and their families and the implementation of a comprehensive student support system in every school.</p> <p>This program has primary oversight and responsibility for addressing the requirements to develop a full array of services that encompass early intervention, prevention, remedial and corrective interventions; and as needed therapeutic services in collaboration with other public and private departments, and organizations.</p> <p>This program also has responsibility for ensuring compliance with the federal mandates of the Individuals with Disabilities Education Improvement Act (IDEA as reauthorized in 2004), mandates of Section 504 of the Rehabilitation Act of 1973 and the requirements relating to the Office of Civil Rights.</p> <p>Included in this program is the system which is used for case management, Official Enrollment Count, staffing allocations, Child Count, tracking timelines, data management, Felix sustainability reports, monitoring for state and federal compliance for IDEA and producing Felix reports and federally mandated data reports.</p>
EDN150	<u>Special Education and Student Support Services</u> School Based Behavioral Health	<p>To ensure that exceptional children who have behavioral health needs reach their potential by providing programs and services that meet their unique needs and to achieve compliance with state and federal laws, department rules, and court orders.</p>

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EDN150	<u>Special Education and Student Support Services</u> Other Related Services	<p>To ensure that exceptional children who are disabled reach their potential by providing special education programs and services that meet their unique needs.</p> <p>To achieve compliance with state and federal laws, Department rules, and court orders which require the Department to ensure equal educational opportunities and free appropriate public education (FAPE) to all disabled children ages 3 to 20 regardless of the severity of their disability.</p>
EDN200	<u>Instructional Support</u> Instructional Development	<p>To support the instructional program by providing assistance to schools and complexes in implementing the standards; developing, training, monitoring new and existing curricula and instructional strategies that support student attainment of the standards; testing; and reporting on student, school and system accountability in a responsive and expedient manner.</p> <p>The activities of this program include assessing student needs, program planning, program monitoring, developing curriculum guides and other instructional materials, assessing teaching techniques, and providing technical and consultative services to schools and districts on various facets of curriculum and instruction. Included in this program are the Office of Curriculum, Instruction, and Student Support (OCISS) activities aimed at improving teaching and learning processes and facilitating student support services, and the Systems Accountability Office which includes student assessment and system accountability.</p> <p>The Indexed Complex Area Allocation (ICAA) is also included in EDN 200. This program includes funds for complex area administration and general education support for schools.</p>

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EDN300	<u>State Administration</u> State Administration	<p>To facilitate the operations of the Department by providing policies, executive directions, planning, budgeting, personnel, business, and other related Department-wide administrative services.</p> <p>The State Administration Program includes all those administrative services that encompass the entire Department such as policy making, employee contract negotiations and administration, management audit, data processing services, payroll, vendor payments, accounting, public relations, and other services. For various reasons, these services are more efficiently and effectively provided centrally by one office rather than being duplicated at each complex area, district, or school.</p>

PROGRAM ID (EDN)	PROGRAM ID NAME LEVEL V NAME	LEVEL V DESCRIPTION
EDN400	<u>School Support</u> School Food Services	<p>To provide nutritious and attractive meals to the maximum number of public school students at a minimum charge, and accommodate vended meal service to other state and local agencies such as child care centers and elderly programs.</p> <p>School Food Services Branch (SFSB) personnel provide school level training to cafeteria managers and cafeteria staff, support services, opportunities to increase participation, and oversight of the United States Department of Agriculture (USDA) meal service programs to all Department public schools.</p> <p>The School Food Services Program provides breakfast, lunch, and supplementary food for public school students. Meals must comply with USDA nutrition goals, one-third of the Recommended Dietary Allowances (RDA) for lunch, one-fourth of the RDA's for breakfast, age appropriate calorie goals, and recommendations from the Dietary Guidelines for Americans. Cafeteria supervision includes menu planning, food purchasing, collecting lunch money, maintaining fiscal records, maintaining inventory records of food supplies and cafeteria equipment, supervising and training cafeteria staff, maintaining health and sanitary standards, inspecting cafeteria operations, commodity storage and distribution, assessing staffing requirements and recruiting staff, developing short- and long-range plans for the food services program, and policy formulation and development of standards and best practices.</p>
EDN400	<u>School Support</u> Physical Plant Operations and Maintenance	<p>To plan, construct, improve, and maintain public school facilities. Other state agencies are also involved in the Department's facilities program including the Departments of Accounting and General Services, Budget and Finance, and Land and Natural Resources.</p> <p>To maintain public school buildings and grounds in a healthy and attractive</p>

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		<p>condition and to provide a cheerful environment conducive to learning.</p> <p>Included in this program are administrative and auxiliary services to support school facilities. Included in this budget are the:</p> <ul style="list-style-type: none"> A. A.Statewide administrative services for the custodial program including in-service training of custodial staff, management of custodial equipment, and development of policies and procedures for the custodial program; B. Auxiliary crews on Oahu that provide special services such as moving equipment and furniture from school to school; C. Utilities for all schools including electricity, water, sewage, gas, and telecommunication charges; D. School inspection program, which is a self-evaluation mandated by the State Legislature to assist schools to inspect and monitor their school facilities' physical appearance and conformity to sanitation, health, and safety standards, rules, and regulations; E. Repair and maintenance program which includes minor repairs and maintenance tasks that can be addressed by schools, and major repairs and maintenance which require more extensive expertise; F. Disposal of hazardous materials program, to identify, inventory, and dispose of known and unknown hazardous chemicals and other wastes; and G. Leadership for school safety, security, and emergency preparedness programs and coordination with state and county civil defense agencies, including training of school safety and security officers and school security attendants.

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EDN 400	<u>School Support</u> Other School Support	To provide student transportation to eligible students.
EDN 500	<u>School Community Services</u> After-School Plus (A+) Program	<p>To support the statewide after-school care services for children of working parents at public elementary schools.</p> <p>The A+ Program brings affordable after-school child care services to children in public elementary schools whose parents work, attend school, or are in job training programs, so that the high incidence of latchkey children is reduced. The program provides a safe, secure and nurturing environment for children after school, and offers a rich variety of activities for the children. The overall goal of the A+ Program is to provide a program that fits interests and needs of children in a happy and stimulating environment.</p>
EDN 500	<u>School Community Services</u> Adult Education	<p>To assist in the development of the intellectual, civic, recreational, occupational, and parental aspects of individual and community life by making available a variety of instructional and informational services to the general public.</p> <p>A system of community schools and campuses provides comprehensive education programs of less than college level for those desirous of improving their language or cultural skills and of meeting other needs to become productive and responsible citizens. Courses and services of the following types are offered:</p> <p>A. Adult Basic Education - instruction in basic skills development up through Grade 8, concentrating in reading, arithmetic, oral language acquisition (English as a Second Language), listening, speaking and writing.</p>

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		<p>B. Naturalization Training - instruction in U.S. history and government for immigrants who desire assistance in acquiring U.S. citizenship.</p> <p>C. High School Completion - instruction in academic courses for persons who require credits for graduation. Also offered are competency-based courses and General Educational Development (GED®) test services for those unable to complete the required credits.</p> <p>D. Homemaking and Parent Education - instruction in child care and development, first aid, food and nutrition, health, safety, consumer education and other family life instruction for all adults.</p> <p>E. Cultural and Recreation - instruction in the development and performance of skills in the arts, music, drama, dance and recreation for all adults seeking to enrich and broaden their cultural and leisure-time interests.</p> <p>F. Adult Literacy Education - special courses and tutoring for those who need to develop mastery of reading and computational skills especially those functioning below the 5th grade level.</p> <p>G. Community Education - services to facilitate the resolution of school/community issues and needs including enrichment and supplementary activities to enhance the K-12 program.</p> <p>Part-time day and evening classes and other services are conducted in school buildings, churches, hospitals, libraries, senior citizen centers, military bases, community halls and other facilities throughout the state. The budget provides for staffing at the state, district, and school levels, hourly instructors, classroom supplies, books, and other operating expenses.</p>

